

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less 19-092R – Automotive Batteries

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Invitation to Bid (ITB) 19-092R – Automotive Batteries for a period of three (3) years from December 22, 2018 through December 31, 2021. The requested spending authority for this ITB is \$410,000.

Goods/Services Description

Responsible: Student Transportation & Fleet Services (STFS)

The purpose of this ITB is to provide the Vehicle Maintenance Division the ability to procure automotive batteries for the District's fleet of buses, vehicles and utility trucks. The ITB specifications require the awarded vendor to brand all batteries with The School Board of Broward County, Florida, in an effort to deter fraudulent activity. The ITB also include an enhanced warranty requiring of a three (3) year free replacement.

Procurement Method

Responsible: PWS

The solicitation for this ITB ran from September 27, 2018 through October 11, 2018. There was three hundred and fifty-nine (359) vendors notified, and eleven (11) vendors downloaded the ITB. PWS received four (4) bids. The recommendation for the award was based on the lowest prices to one (1) primary and two (2) alternate responsive and responsible bidder. The vendors recommended for the award are Battery Sales, USA, Batteries by Fisher, Bennett Auto Supply and Cold Air Distributors Warehouse of Florida, Inc.

Financial Impact

Responsible: PWS and STFS

The total spending authority requested is \$410,000, as demonstrated in the breakdown below:

Historical Average Monthly Expenditures	\$ 11,339
Number of months	36
Estimated forecasted spend	
Total spend authority (rounded)	\$ 410,000

Funding for this ITB will come from Student Transportation & Fleet Services operating budget. The amount requested was determined based on the Department's requirement to satisfy the needs of the District. The financial impact amount represents an estimated contract value; however, expenditures for this ITB will not exceed the contract award amount.